



# ADELAIDE BIKE KITCHEN

## 2022 ANNUAL REPORT

PREPARED BY:  
REB ROWE - CHAIRPERSON  
ALFIE LEM - TREASURER





# 2022 ANNUAL REPORT

Adelaide Bike Kitchen acknowledges that we operate on the traditional Country of the Kaurna people and that sovereignty was never ceded. We pay respect to Elders past, present and emerging. It always was and always will be, Aboriginal land.

## OUR MISSION:

We love bikes! We want more people to choose bikes over cars because bikes as transport are fantastic for the environment, social connectedness, local economies, our physical well-being and mental health. Our approach is to do good by people and our environment by showing people how to fix their own bikes, demystifying mechanical maintenance in an environment of strong social support networks, so as to make it easier for people to choose to ride their bikes more often.

## OUR VISION THEMES:

*Empowerment, Tolerance, Diversity, Social interaction and community.*

## OUR HISTORY:

ABK was founded in 2012 by a diverse group of community minded bike enthusiasts, many who remain involved to this day. Over nine and a half years, regular workshops have fixed many thousands of bicycles and created a social support network espousing positive values.





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**OUR PEOPLE**

**2022 COMMITTEE**

NAME	POSITION	DATES ACTED
Alfie	Treasurer	2021-2022
Becca	Secretary	2021-July 2022
Joey	General	2021-2022
Karen	General	2021- Oct 2022
Liam	General	2021-2022
Marcus	Vice Chair	2021-2022
Reb	Chair	2021-2022

**2022 EMPLOYEES**

NAME	POSITION	DATES ACTED
Alfie Lem	Volunteer Coordinator	4/21-ongoing
Peter Good	Workshop Coordinator	10/21-9/22
	Courses Lead	9/22-ongoing
Mungo Fagan	ABK on Campus	4/22- 11/22
Morgan Glancey	ABK on Campus	4/22- 11/22
Patricia Winfield	Course Delivery	7/22-ongoing
Will O'Brien	Workshop Coordinator	9/22-ongoing





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# STRUCTURE & MANAGEMENT

Currently ABK has a committee of five volunteers after Becca and Karen stepped down from their positions in the second half of this year.

The committee's role is to steer the strategic direction of ABK and do their best to improve the organisation and compliance in line with its core values. The office bearers of the committee are Chairperson, Vice -Chairperson, Secretary and Treasurer. The other three positions are general committee members.

ABK currently employs three staff members to conduct the increasingly complex tasks required behind the scenes to operate our growing organisation. These staff report to the committee monthly for approvals and direction.

Core volunteers form the practical component of the organisation (while many overlap with the committee) and keep the wheels turning week after week. Roles include Front of House, Mechanic, Cook and more. Without their tireless dedication, ABK would not be able to open its doors twice a week and provide the service it does. Core volunteers meet to discuss operational issues and troubleshoot ways to improve the functioning of the workshop.

Casual volunteers include newly recruited volunteers yet to be inducted, or just people who want to help by filling supportive roles or buddying up to learn the ropes and become core volunteers.

Members are an essential part of ABK and directly benefit from the service and community it provides. Annual fees help cover ongoing running costs and afford voting rights in electing committee members at each AGM. Members receive discounts at ABK and partner stores, are invited to special members only courses and events and do not pay hourly stand time for using the workshop.

The wider Adelaide community is actively engaged through events and promotions. Special interest groups are targeted to further promote realise the positive impacts of cycling for disadvantaged and marginalised communities.





## **OBJECTIVES & ACTIVITIES**

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We have had another great year of community workshops! We've stayed open as planned, and managed to avoid closures. The times we did close was occasionally to allow the renovations to take place while we re-organised the space to its current arrangement and some COVID-related workshop closures due to a lack of volunteers being available at particular sessions. We maintained our commitment to community care and have always tried to make decisions based on the information available and what we truthfully think is the best way to proceed, even when those decisions are difficult to make.

*A sincere thank you to everyone for helping us stay safe- it's a bit surprising but we haven't been a COVID hotspot and that's down to everyone's efforts in putting community first. We continue to review the COVID risk and will update everyone when there's changes.*

There were a number of special activities and events this year:

- **Morgan and Mungo** were employed by ABK to run the **ABK on Campus Bike Box** at the Adelaide University Hub building. This initiative was an experiment to try out taking on the Bike Box which Treadly established in the hope that it would share ABK's values to the University and further our goals with this community while also accessing further sources of income. We really gave it a red hot go and, while we see there are benefits from running such a set up, there were too many challenges posed by the Box and ABK in general for us to comfortably take on continued responsibility for the box. Due to a lack of profitability and a general concern about how we prioritise our human and monetary resources, the committee decided to end the experiment in November 2022. We had a lot of positive feedback from University dwellers. Ultimately however, we determined that a project like this requires further external support/funding.

*We'd like to acknowledge the efforts of **Joey and Alfie** in establishing the Bike Box as a business venture and for **Mungo and Morgan** for taking it on with such gusto.*

- We are immensely grateful to **Dough Bakery and Gourmet Chocolate Brownies** for donating sustaining bread and treats to us across this year. We have a tireless group of **Bread Babes** who collect the leftover bread and baked goods from Dough Bakery and deliver it to the ABK workshop so the bread can be shared around and not go to waste. Thanks to everyone who helps out with this!



## **OBJECTIVES & ACTIVITIES**

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- The **renovations** that started August 2021 (which included the loss of the front door and office in exchange for bathroom and hot water upgrade as well as side door access and ceiling) concluded in July 2022. It's great working in the new space and our new front door provides us with a new and clear entry point. Inside ABK it's open and adaptable. We're about to enter into "stage 2" of the renovations which will see us install a number of useful shelf designs and mobile furniture. This Stage 2 will help us set up for becoming more of an adaptable and shareable space and we're excited to make the space more accessible to partner organisations who could also benefit like we have to this building. Watch this space!

*A big shout out to **Joey, Peter and Marcus** for managing the renovations, getting things finished up with ABK's best interest at heart and keeping the builders honest and getting our ladder back!*

- We have recently been successful at receiving **grant funding from the Department of Human Services** in their minor round grant for \$9014. We will use this grant money to fund much of the Stage 2 renovations.

*Big thanks to **Alfie** for putting the grant together and continuing her grant-writing success streak.*

- The lingering COVID issues prompted us to retain our **Booking System** until middle of 2022.
- In January we held a **membership drive** with a raffle for one of the Best Friend long-sleeve tees. From this we got 3 members and Natalya Gee was the lucky winner of the tee. Thank you all who entered and became a member at that time.
- We held a **Volunteer Christmas party at Pt. Noarlunga Beach** with Paddle boarding, Kayaks, Secret Santa and lots of yummy snacks (back in the days when we had summers here in Adelaide and could go to the beach)
- We got on our soap box bike, partnering with **Oliver Hyde** to use and sell his amazing **Soap Bike soaps** here at ABK. We hope to continue to support Ollie.
- June 2022 saw the **Winter Solstice Volunteer Appreciation PotLuck Dinner** held at ABK. Thanks to all who came and contributed a plate for our big shared meal- it was nice to see everyone not covered in grease for once.



## **OBJECTIVES & ACTIVITIES**

- **Will and Reb** also held a maintenance workshop at the **Unley Repair Cafe** in June. We had a fully booked out session of very interested folks, keen to learn how to keep pedaling.
- September 2022 we supported **Kidical-Mass** by hosting a decorate-your-bike session
- In October 2022 we supported **Ride Your Bike To Uni Day out of ABK On Campus** and were the starting point for the **Cargo Bike Community Ride for Adelaide's Nature Festival**.
- We held a **Fathers Day Mountain Bike Picnic** this year which was a great day out for dad and non-dad volunteers alike. We love days like these and they're a great way of helping people try out mountain biking and getting into nature (as well as eating yum snacks- of course).
- We've continued to hold **Full Moon Rides** this year which have mostly been led by **Boki and Paul C**. Big thanks to everyone who's led a ride and who has come along. They are a fun and light-hearted way to ride together while getting out in the moonlight and explore parts of Adelaide you might not have seen before- *plus an appropriate level of howling at the moon*.
- **Peter and Will** have been keeping the **Krewsdays** ticking along this year. These are opportunities for volunteers to work on processing bikes and doing general tasks for ABK without having lots of the public coming through. These sessions were important during COVID too because we had to limit the number of volleys at each workshop which reduced the bike building and volunteering tasks we could achieve each session.

***Krewsdays** have been great for getting bikes built up and processed, an amazing set of security screens built and an array of smaller tasks to keep ABK organised and safe.*

- We've been back holding courses this year under the tutelage of **Peter and with Paul Baishont's** assistance. These courses help our community access affordable, high-quality courses to help them at each stage of their bike maintenance journey. We've also been offering subsidised places for volunteers to attend these sessions if they want to learn more to help with their volunteering.

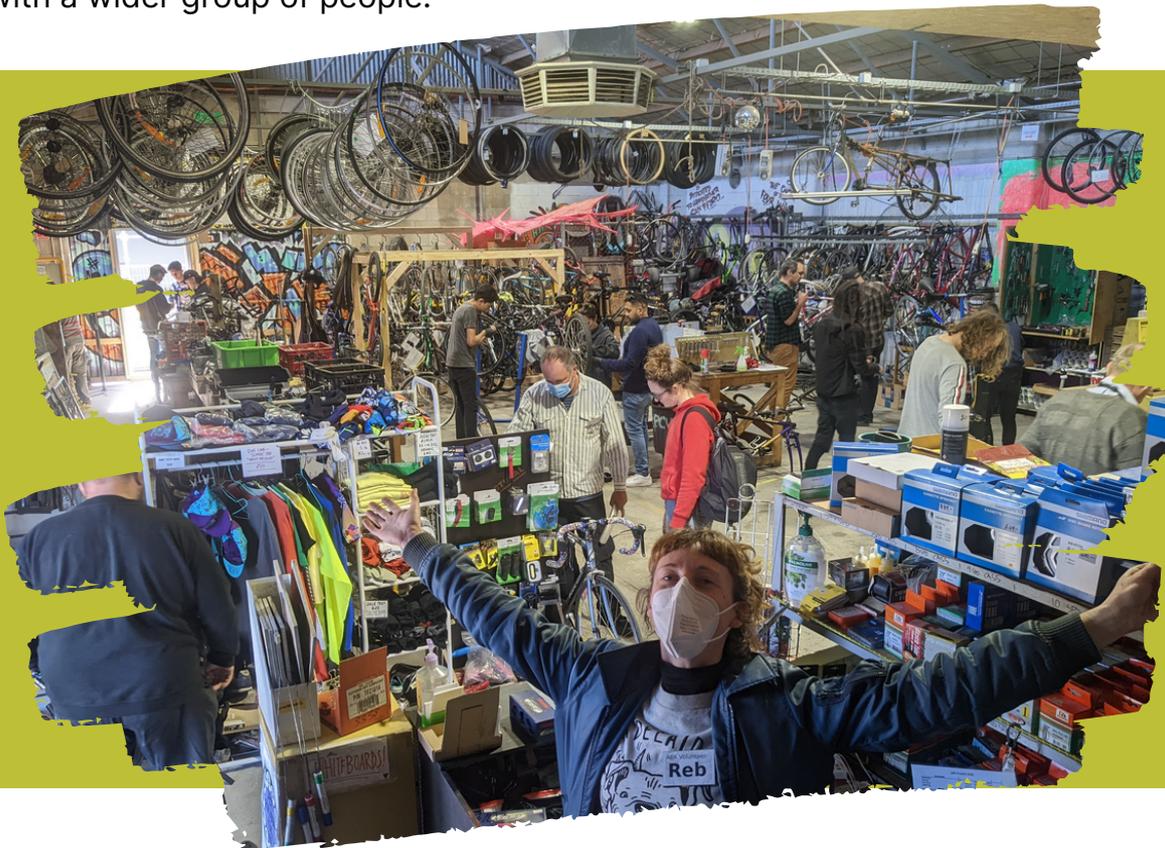


## **OBJECTIVES & ACTIVITIES**

- We held another Halloween ride this year to raise funds for ABK. This time we held a **Bone Picker scavenger hunt** which saw 25 riders- many of them in costumes- ride out around Adelaide looking for amulets and checkpoints to collect points and win prizes. We were lucky to get great weather and thank everyone for coming along to have a great time.
- We were lucky enough to participate in **She Rides for the Festival of Cycling** in January with **Peter** running a few basic mechanics mini courses throughout the day.

We've held a few new programs this year -

- Thanks to long time volunteer **Ayden**, we've partnered with the **Specialised Assistance School for Youth** to offer a Bike Club every Monday where their students can work on bikes. **Peter** has been leading these sessions with assistance from **Trish**. We hope these sessions assist these young people in their learning as well as help them to keep riding.
- We've partnered with some **local councils to deliver Bike Basics** sessions to members of their community. These sessions share basic bike maintenance with more people to encourage them to keep riding and help us share ABK's purpose with a wider group of people.





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# CHAIRPERSONS REPORT

This year we have been focussed on keeping workshops open, despite the restrictions on capacity, ongoing renovations and uncertainty of COVID at the beginning of the year. Thankfully we've recently been able to start back up with cooking dinners which is a great added enjoyment to our Wednesday night volunteers and visitors.

We've signed in 802 workshop visitors across the 92 workshops and members have grown to 41. We've been able to continue to rehome bikes to help us make profit. We happily rehomed more than 40 bikes this year and are so happy to have them out making peoples' lives better. We are also proud of the have continued to focus on delivering the ## courses this year.

Will recently came back to paid employment at ABK and is working together with Peter to undertake the necessary coordination work and tasks needed to keep ABK running in ship shape condition. They're also responsible for leading workshops, coordinating volunteer tasks, undertaking the checking of refurbished bikes and planning social activities, among other day-to-day tasks needing to be done.

The strategic goals for ABK continue to include:

Finishing the renovations, exploring sharing the ABK space with other groups, hosting more social activities, having an increased role in advocating for safer bike riding conditions in Adelaide, a stronger marketing / outreach especially using social media, Indigenous community engagement, a wider range of merchandise, better engagement with local Bowden communities.

With Will and Peter taking on responsibilities for the coordination of the workshop space, we've been able to make ABK a comfortable place for our members and visitors to fix their bikes and we've been able to scale up the amount of socialising we do in the space again since the COVID restrictions have eased.

The ever increasing level of organisation ABK has achieved provides a stable and consistent base from which to grow the reach of ABK's activities to more people. We've tried to keep ABK workshops running as best as possible, trying to maintain accessibility and also to keep our membership growing. It's been a trying year for many of us though, to be honest, and it is fair to say that all of us involved in ABK have been doing our best while trying to look out for ourselves and each other. Thank you, everyone.



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## TREASURERS REPORT

The 2021-22 financial year has been exciting and challenging for ABK from a financial perspective. With new opportunities opening to us we took on some interesting projects that have affected our finances both positively and negatively. Due to the financial success of the 2020-21 year we had some room to experiment and have managed to maintain our financial position throughout.

Our biggest project this year was the launch of a second location, operating ABK on Campus at the University of Adelaide North Terrace Campus. We tested some ideas around bringing an ABK presence to campus and integrating our values into servicing and sales. The second location allowed us to increase sales and revenue however our operating expenses also significantly increased and ultimately it was not financially viable to continue operations at ABK on Campus.

In large part due to operating a second location, 2022 saw us expand the number of employees at ABK dramatically with 6 people on the books at the busiest times.

Our popular course calendar has continued throughout the year, providing funds to continue ABK operations. This year we changed up the ticket structure offering a sliding scale of ticket prices ensuring accessible tickets to those with lower incomes while offering the opportunity to further support ABK with a higher price ticket for those feeling generous. We have also continued to provide off site courses through community groups and local area councils.

We have started a partnership with the Specialised Assistance School for Youth, through our long-time volunteer Ayden, which has served as a sounding board for future organisational collaborations. We expect to use the model from this partnership to collaborate with other organisations into the future through the creation of targeted ABK workshops for youth and at-risk groups. Ongoing collaborations will provide secure funding for ABK while allowing us to continue to work to develop our workshop offerings, train staff and volunteers in mechanics and course delivery and allow us to continue our expanded employment.

Apart from the above revenue generating activities we have also received several small operating grants throughout the 21-22 financial year including an event grant from Adelaide City Council for Halloween 2021, a Ripple Effect grant for the relaunch of Freedom Machine in August 2021 and continued business hardship funding from Revenue SA due to the ongoing Covid situation. These have been a significant contribution to our funding through the year.



# ADELAIDE BIKE KITCHEN

## 21-22 FINANCIAL YEAR

INCOME	
\$8,738	Course fees
\$1,437	Event tickets
\$9,000	Operating grants
\$263	Donations
\$3,020.	Membership fees
\$36,462	ABK Sales
<b>\$ 58,920</b>	<b>TOTAL INCOME</b>
COST OF SALES	
\$1,268	Cost of courses
\$2,758	Cost of sales
\$717	Event expenses
\$5,972	Inventory
\$2,880	Supermarket purchases
<b>\$13,594</b>	<b>TOTAL COST OF SALES</b>
<b>\$45,326</b>	<b>GROSS PROFIT</b>
EXPENSES	
\$1,239	Administration costs
\$32,893	Wages & superannuation
\$6,341	Rent, utilities & insurance
\$52	Printing, stationary & supplies
\$718	Renovations
\$1,191	Staff Amenities
<b>\$42,434</b>	<b>TOTAL EXPENSES</b>
OTHER INCOME	
\$30	Bank interest
<b>\$2,922</b>	<b>NET PROFIT FOR 21-22</b>



# ADELAIDE BIKE KITCHEN

## 20-21 VS 21-22

	2020-2021	2021-2022
<b>TOTAL INCOME</b>	<b>\$ 93,712</b>	<b>\$ 58,920</b>
<b>COST OF SALES</b>	<b>\$17,538</b>	<b>\$13,594</b>
<b>GROSS PROFIT</b>	<b>\$76,175</b>	<b>\$45,326</b>
<b>TOTAL EXPENSES</b>	<b>\$41,119</b>	<b>\$42,434</b>
<b>BANK INTEREST</b>	<b>\$18</b>	<b>\$30</b>
<b>NET PROFIT</b>	<b>\$35,074</b>	<b>\$2,922</b>
<b>ASSETS</b> bank balance at 30th June	<b>\$50,884</b>	<b>\$56,101</b>
Undeposited funds held by Square	<b>\$6,602</b>	<b>\$6,565</b>
<b>TOTAL EQUITY</b>	<b>\$57,319</b>	<b>\$62,666</b>



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## LOOKING TO THE FUTURE

### PLANS FOR 2023

- Celebration of 10 years at Bowden
- Continued strategic planning
- Growing the capacity and skills of the committee and volunteer group
- POS system upgrade
- Membership system overhaul
- Sharing of ABK space with other groups
- Stage 2 renovations
- Focus on grants and funding pathways
- Membership drive
- Volunteer drive
- Promotion of ABK
- Focus on volunteer appreciation, social rides/events and community building
- Maintain the good work we've been doing with the website, Krewsdays, inductions and volunteer/employee support
- Explore options for bicycle advocacy
- Business opportunities and income diversification opportunities





# ADELAIDE BIKE KITCHEN

## LOOKING TO THE FUTURE

### GET INVOLVED!

ABK has always been open for like minded people to make use of, be it for meetings, gigs, art workshops, or temporary office space. Given the impending renovations and to help inform the final space design, ABK are encouraging members to submit ideas for collaborative uses of the space. Of course these will need to work around current workshop commitments, and remain subject to committee approval but ideas could be ongoing enterprise such as coffee shop, hacker space, regular or once off events, complimentary social activities, classes or study groups. A formal EOI process is likely to run during the month of December for any members who would like to utilise the space, in line with ABK's core values.

### ACKNOWLEDGEMENTS

Finally ABK would like to acknowledge our community, that's you! for getting involved and supporting us over the many years and into the future (we hope). Please spread the word.

### GET IN TOUCH

[www.adelaidebikekitchen.net](http://www.adelaidebikekitchen.net)  
[adelaidebikekitchen@gmail.com](mailto:adelaidebikekitchen@gmail.com)  
Facebook/Instagram

