



Adelaide Bike Kitchen 20-21 Annual Report

PREPARED BY:
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2020/2021 ANNUAL REPORT



Adelaide Bike Kitchen acknowledges that we operate on the traditional Country of the Kaurna people and that sovereignty was never ceded. We pay respect to Elders past, present and emerging. It always was and always will be, Aboriginal land.

Our mission:

We love bikes and want more people to choose bikes over cars because bikes as transport are fantastic for the environment, social connectedness, our local economies, our physical well-being and mental health. Our approach is to do good by people and our environment by showing people how to fix their own bikes, to demystify mechanical maintenance in an environment of strong social support networks, so as to make it easier for people to choose to ride their bikes more often.

Our vision themes:

Empowerment, Tolerance, Diversity, Social interaction and community.

Our History:

ABK was founded in 2012 by a diverse group of community minded bike enthusiasts, many who remain involved to this day. Over nine and a half years, regular workshops have fixed many thousands of bicycles and created a social support network espousing positive values.



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OUR PEOPLE

Committee members

Name	Position	Dates acted
Joey	Chairperson	2020/2021
Reb	Vice chairperson	2020/2021
Becca	Secretary	2020/2021
Liam	General	2020/2021
Guv	General	2020/2021
Alfie	Treasurer	2020/2021
Marcus	General	2020/2021

Employees

Name	Position	Dates acted
Alfie Lem	Volunteer Coordinator	4/2021-12/2021
Peter Goode	Workshop Manager	10/2021 - 12/2021

36 vollies volunteered over **2000 hours** at **100 public workshops**

Employee statement

Peter Goode

It is a pleasure to become part of the Adelaide Bike Kitchen community as Workshop Manager/Coordinator. ABK has an established reputation as a community workshop, a refuge in which people with bicycles get assistance on many levels.



To function as a safe and flexible space, the ABK workshop needs a high level of organisation then actions to ensure that the achieved level is maintained week-to-week. My role is to build on ABK's established systems with close liaison with staff and volunteers. The pending renovation of the ABK site means less space.

My first priorities are to orchestrate a big clean-up and reorganisation so that everything needful will fit and the versatility of the remaining space is maintained. Then, to manage numbers and storage of bicycles and parts, I would like to try a simple triaging, tracking and labelling system and a revised storage, ordering and management routine to improve stock control. Another priority for me is helping to grow ABK's ability and reputation as a provider of bicycle-related education courses for the community into 2022 and beyond. Finally, the renovation of the ABK site will present some challenges but also new opportunities. With some established processes to maintain the versatility of the reorganised workshop area, we will be able to accommodate and grow.

Employee statement

Alfie Lem

It has been my absolute pleasure to take on the new role of Volunteer Coordinator this year for ABK. I have been part of the ABK community for many years and feel extremely lucky to have the opportunity to work with our volunteers and keep the place running smoothly.



This year we have had 36 volunteers contribute their time and energy to keeping ABK rolling. Despite all the challenges thrown at us through lockdowns and restrictions we still have many of the same faces coming back, as our invaluable long term volunteers and have had many new vollys join us this year. Together we have managed major shifts in the rostering structure, ironing out new ways to delegate responsibilities and work together to everyone's strengths. We have relaunched our monthly Freedom Machine workshops, meeting the needs of other parts of the Adelaide community and empowering more diverse groups in their love of bikes. We went on 10 Full Moon rides this year and had 2 Mountain bike picnics and a couple of Saturday arvo hang sessions. I am looking forward to continuing as Volunteer Coordinator in 2022 and am really missing ABK and our community since I have been temporarily stuck overseas. I hope to be back in person in the workshop early next year, helping with the renovations to the space and finding ways to expand our volunteer base to diverse groups with alternate uses for the workshop.

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STRUCTURE & MANAGEMENT



ABK has a committee of up to 7 dedicated volunteers who steer the strategic direction of ABK and do their best to improve the organisation and compliance in line with its core values. The office bearers of the committee are Chairperson, Vice-Chairperson, Secretary and Treasurer. The other three positions are general committee members.

ABK employs two part time staff members to conduct increasingly complex tasks required behind the scenes to operate a growing organisation. These staff report to the committee regularly monthly for approvals and direction.

Core volunteers form the practical component of the organisation (while many overlap with committee) and keep the wheels turning week after week. Roles include Front of House, Mechanic, Cook and more. Without their tireless dedication, ABK would not be able to open doors twice a week and provide the service it does. Core volunteers meet to discuss operational issues and troubleshoot ways to improve the functioning of the workshop.

Casual volunteers include newly recruited volunteers yet to be inducted, or just people who want to help by filling supportive roles or buddying up to learn the ropes and become core volunteers.

Members are an essential part of ABK and directly benefit from the service and community it provides. Annual fees help cover overheads and afford voting rights in electing committee members at each AGM. Members receive discounts at ABK and partner stores, are invited to special members only courses and events and do not pay hourly stand time for using the workshop.

The wider Adelaide community is actively engaged through events and promotions. Special interest groups are targeted to further promote realise the positive impacts of cycling for disadvantaged and marginalised communities.

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OUR OBJECTIVES AND ACTIVITIES

Apart from a few short closures to prepare for impending renovation work, we've managed to stay open this year, as planned, despite the pressures of COVID. We're super impressed by how our community has managed to prioritise community health by following our COVID guidance and being logical when it comes to individual and community health. Thanks for helping us stay safe. We're about to enter into a bit of a weird time over the next couple of months and will really need everyone to be doing their bit to maintain our great record. No doubt we will need to adapt to some changing circumstances- we just hope we can manage in a way which helps us continue to provide this important service in a safe way for community, ABK members and our volunteers.

We held a number of events this year:

- A Full Moon Ride almost every month this year- huge thanks and appreciation to Paul C for leading these rides! You've done a great job and the rides have been great. Here's to more in 2022
- Saturday yoga at ABK returned with Dasha, Su and Han very competently leading the stretchy sessions this year. Thanks to our instructors and those who attend.
- Three working bees to help us keep organised and provide an opportunity for people to engage with ABK in a different and fun way.
- In Jan we were involved in the Tour Downunder Maker Market in North Adelaide amongst many other bike-related makers from Adelaide. It was a great evening.
- Freedom Machine workshops came back in 2021- holding a session every month since April for our Women, Trans and Non-Binary community. We launched the workshop with a fun event at ABK where we were serenaded by Naomi Keyte and ate yummy treats from Troppo. We have now got a little tradition of Sunday pancakes so please spread the word to all your Women, Trans and Non-Binary friends if you think they'd benefit from coming along.
- In September we were a hub for the Australian Walking and Cycling Conference which is something we'd like to develop in the coming years, to act more as advocates for our cycling community.

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OUR OBJECTIVES AND ACTIVITIES

We started holding regular weekly training courses about more involved bike mechanical maintenance skills and held another advanced course which has just finished up. We offered up one scholarship position in the course this year which is something we'd like to do more regularly- well done and thank you to everyone who took part in all our courses. It's been great hosting you all and we hope you have found the sessions insightful.

Throughout winter we went on some mountain bike picnics, a gravel ride along the less-known paths of the Adelaide Parklands, and a few in our community went on bigger rides including one out in the Flinders Ranges and one around Clare and Mintaro. We hope to do more of these as they're really enjoyable and we'd like to offer more to our volunteers.

At the end of October we held another Halloween Bike Ride around Adelaide. It was really spooky fun, riding through the city and around the parklands- many of us in costumes.

We've also helped the City of Norwood, Payneham and St Peters hold intro to bike maintenance sessions at two of their events, we partnered up with the City of Prospect for a skills session and have helped Mount Barker Council start up the Mount Barker Bike Kitchen. We wish there were bike kitchens in every neighbourhood so we wish them all the best!

This year we had a pre-order merch design of long sleeve tees. These are getting the final touches and we'll have them out to you soon. Thanks so much for supporting us! A donation will be made to Kurna Warra Pintyarndi- a Kurna language organisation- on behalf of everyone who pre-ordered a tee.

Finally- we've also been trying to build the skills of our ABK Committee by engaging a consultant to help us with our strategic planning for ABK. This is an ongoing project and we look forward to continuing work on it over the next few years.

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CHAIRPERSON'S REPORT



What a year we have had, unlike any before and hopefully none to come. Still, the power of community has seen ABK grow stronger in terms of workshop visits 994 this year, increase member numbers to 73, sell out every course we run and continuing to make a profit from recycling and selling bikes.

Building on previous strategic planning sessions with community engagement consultant Barbera Chappell. ABK has continued to refine its activities to align with the main key pillars of financial sustainability and promoting community.

Some notable achievements were: Shift to selling second-hand bikes, Courses, Growing member base, Becoming more financially sustainable

Strategic goals include: Rejuvenate ABK space, More social activities, Being more visual, Increased advocacy role, Stronger Marketing / outreach especially using social media, Indigenous community engagement, Wider range of merchandise, local Bowden engagement

With the employing of two staff following on from the shop manager role in 2019, accountant Jade Wicks has been contracted to provide services as needed. Her knowledge and support has helped us to establish clear and accurate accounts that are provided through regular reports to the committee for review.

Successful grant funding through Adelaide City Council and Human Kind studios has lessened the risk in running our events. Further demand for services such as council programs and courses has delivered growth in ABK accounts to a healthy financial position. This allows us to make modest investments which offer ongoing return such as maintaining systems and advertising bikes for sale.

The ever increasing level of organisation ABK has achieved provides a stable and consistent base from which to grow the reach of ABK's activities to more people.

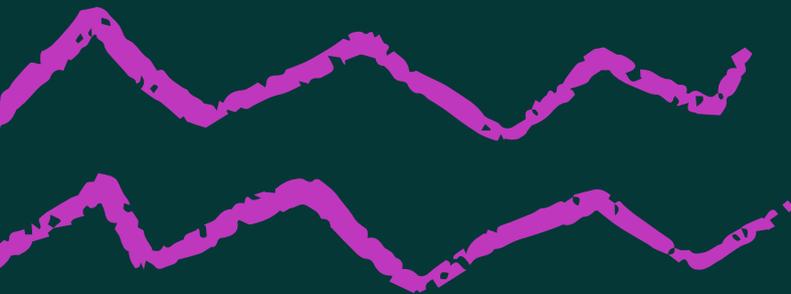
Treasurers Report



2020-2021 was Adelaide Bike Kitchens most financially successful year to date!

The Covid-19 pandemic offered many surprising opportunities for our organisation. From the financial support of Jobkeeper, the periods of closure during lockdowns and the sudden increase in the popularity of cycling, has created the perfect storm for this year to be a roaring success.

ABK was able to continue a position of paid employment for the second year running. With the assistance provided by Jobkeeper, the lockdown periods that caused ABK to be closed throughout the year actually provided an invaluable opportunity to organise both the space and the administrative sides of ABK. We have since been able to focus on our goal of improving the delivery of our Courses which has blossomed into a significant income stream for ABK.





ADELAIDE BIKE KITCHEN

20-21 FINANCIAL YEAR

INCOME

\$4,374.00	Course fees
\$900.00	Event tickets
\$10,500.00	Jobkeeper
\$77,937.97	ABK Sales

\$93,711.97

Total Income

COST OF SALES

\$2,897.71	Cost of courses
\$990.52	Cost of sales
\$561.16	Event expenses
\$10,429.70	Inventory
\$2,658.38	Supermarket purchases

\$17,537.47

Total Cost of Sales

\$76,174.50

Gross Profit

EXPENSES

\$1,301.24	Administration costs
\$30,452.25	Wages & superannuation
\$6,979.34	Rent, utilities & insurance
\$578.22	Printing, stationary & supplies
\$1,807.85	Other running costs

\$41,118.90

Total Expenses

OTHER INCOME

\$18.17	Bank interest
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\$35,073.77

Net Profit for 20-21



ADELAIDE BIKE KITCHEN

20-21 VS 19-20

	2020-2021	2019-2020
Total Income	\$ 93,711.97	\$ 49,783.39
Cost of Sales	\$17,537.47	\$20,447.01
Gross Profit	\$76,174.50	\$29,336.38
Total Expenses	\$41,118.90	\$36,762.11
Bank Interest	\$18.17	\$29.49
Net Profit	\$35,073.77	-\$7,396.24
ASSETS		
bank balance at 30th June	\$50,883.47	\$21,213.20
Undeposited funds held by Square	\$6,601.50	\$0.00
Total Equity	\$57,318.97	\$22,245.20



**ADELAIDE
BIKE
KITCHEN**

**LOOKING TO THE
FUTURE**

PLANS FOR 2021-2022

The 2021-2022 financial year will see ABK through large scale renovations to our workshop space. Once complete, these changes will allow us to further diversify our income streams, expanding our course offerings and creating the potential to share the more versatile space with other projects.

Despite uncertainty regarding future Covid-19 closures and restrictions, further financial assistance from state or federal government is unlikely. To continue growing as an organisation ABK will seek grant funding to support both workshops and events, as well as continuing to build our membership base. These potential streams along with our ongoing income from community workshops and courses will provide us with sufficient funds to continue operating and expand into the future.

In addition to plans for financing our ongoing operation, the development of financial reporting policies over the coming year will provide consistency and transparency for our ever growing membership base.





**ADELAIDE
BIKE
KITCHEN**

**LOOKING TO THE
FUTURE**

BUILDING WORK RENOVATIONS:

ABK has been in Bowden for 8 years, more than any of us could have imagined. This is in some parts due to a stable committee and favourable relationship with our landlords, Renewal SA (RSA). RSA have supported us with subsidised rent and provided us opportunities to engage with new Bowden residents. In continuing this relationship, RSA are funding the reorientation of ABK to open to Third st , and improving the spaces within ABK through upgraded facilities, new door and related internal building works.

While losing some floorspace, ABK has negotiated desirable outcomes which will undoubtedly improve the experience for staff, volunteers, members and the wider community. The investment also indicates a commitment from RSA to extend the lease for at least two more years. Plans have been displayed and feedback for the new design is being sought. Many people have helped with the clean up effort in preparation. The changes are awaiting final Development Approval and expected to be complete in early 2022, possibly in time for ABK's 10th birthday!





ADELAIDE BIKE KITCHEN

LOOKING TO THE FUTURE

GET INVOLVED!

ABK has always been open for like minded people to make use of, be it for meetings, gigs, art workshops, or temporary office space. Given the impending renovations and to help inform the final space design, ABK are encouraging members to submit ideas for collaborative uses of the space. Of course these will need to work around current workshop commitments, and remain subject to committee approval but ideas could be ongoing enterprise such as coffee shop, hacker space, regular or once off events, complimentary social activities, classes or study groups. A formal EOI process is likely to run during the month of December for any members who would like to utilise the space, in line with ABK's core values.

ACKNOWLEDGEMENTS

Finally ABK would like to acknowledge our community, that's you! for getting involved and supporting us over the many years and into the future (we hope). Please spread the word.

Get in touch:

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Facebook / Instagram

